

**OFFICE OF THE GOVERNOR  
STATE OF NEW JERSEY**

INTERNSHIP APPLICATION

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_

Age: \_\_\_\_\_

Applying for internship during (circle):      FALL

SPRING      SUMMER

Current Address:

\_\_\_\_\_  
\_\_\_\_\_

County: \_\_\_\_\_

Phone: \_\_\_\_\_

Permanent Address (if different):

\_\_\_\_\_  
\_\_\_\_\_

County: \_\_\_\_\_

Phone: \_\_\_\_\_

College/University currently enrolled in:

\_\_\_\_\_

Expected status at beginning of internship (please circle):

FRESHMAN

SOPHOMORE

JUNIOR

SENIOR

GRADUATE

Major: \_\_\_\_\_

Minor: \_\_\_\_\_

GPA: \_\_\_\_\_

Expected year of Graduation: \_\_\_\_\_

Do you plan of receiving credit for your internship?

Yes

No

Date Available: \_\_\_\_\_

The following information is required and used to comply with the U.S. Equal Employment Opportunity Commission Guidelines and the N.J. State Affirmative Action Program. This information is used for statistical purposes only.

SEX:            ☐ Male                      ☐ Female    (Please Check One)

Ethnic Categories:    (Please Check One)

☐ White, not of Hispanic Origin:  
persons having origins in any of the  
original people of Europe, North Africa,  
or the Middle East.

☐ Black, not of Hispanic Origin:  
persons having origins in any of the  
black racial groups of Africa

☐ American Indian or Alaskan Native:  
persons having origins in any of the original  
people of North America, and who maintain  
cultural identification through tribal  
affiliation or community recognition.

☐ Asian or Pacific Islander:  
Persons having origins in any of the  
original people of the Far East,  
Southeast Asia, the Indian Sub-  
continent, or the Pacific Islands.  
This area includes Pakistan, Korea,  
Vietnam, the Philippine Islands, and  
Samoa.

☐ Hispanic:  
Persons of Mexican, Puerto Rican,  
Cuban, Central or South American or  
other Spanish culture or origin  
regardless of race.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

With this completed application, please include a copy of your resume and a short writing sample. The writing sample can be on any subject. **(If you do not complete all of this application and application requirements, you will not be considered for an internship.)**

Send all to the following address:

Governor's Office of Administration and Personnel  
Attention: Brandon Sitzler  
P.O. Box 001  
Trenton, N.J. 08625

If you have any questions, call Brandon Sitzler at (609) 777-2226.

NEW JERSEY IS AN EQUAL OPPORTUNITY EMPLOYER

OFFICE OF THE GOVERNOR  
STATE OF NEW JERSEY

Internship Program  
For College Students

The Governor's Office announces a volunteer year-round internship program for college students who are interested in a possible career in state government. These internships provide an excellent opportunity to gain valuable work experience. A minimum of 12 hours per week is required.

- Please check the departments in which you would be interested in doing an internship:

|  |  |
|--|--|
| <input type="checkbox"/> Agriculture               | <input type="checkbox"/> Health & Senior Services    |
| <input type="checkbox"/> Banking and Insurance     | <input type="checkbox"/> Human Services              |
| <input type="checkbox"/> Board of Public Utilities | <input type="checkbox"/> Labor                       |
| <input type="checkbox"/> Children & Families       | <input type="checkbox"/> Law & Public Safety         |
| <input type="checkbox"/> Commerce & Economic Dev.  | <input type="checkbox"/> Military & Veterans Affairs |
| <input type="checkbox"/> Community Affairs         | <input type="checkbox"/> Personnel                   |
| <input type="checkbox"/> Corrections               | <input type="checkbox"/> State                       |
| <input type="checkbox"/> Education                 | <input type="checkbox"/> Transportation              |
| <input type="checkbox"/> Environmental Protection  | <input type="checkbox"/> Treasury                    |
| <input type="checkbox"/> Governor's Office         | <input type="checkbox"/> Washington Office           |

- Please check the following skills which you possess:

☐ Computer (List specific hardware/software)

\_\_\_\_\_  
\_\_\_\_\_

☐ Writing  
☐ Research  
☐ Accounting  
☐ Finance  
☐ Statistics  
☐ Engineering (Civil, Electrical, Transportation)  
☐ Other

\_\_\_\_\_

- Please list relevant college courses:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

If you are interested in any of these areas or if you have any questions, please contact Brandon Sitzler in the Office of Administration and Personnel at (609) 777-2226 or send correspondence to the following address:

Governor's Office of Administration and Personnel  
Attention: Brandon Sitzler  
P.O. Box 001  
Trenton, New Jersey 08625

Email:

[Brandon.Sitzler@gov.state.nj.us](mailto:Brandon.Sitzler@gov.state.nj.us)

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We look forward to hearing from you.